Registering for a Class
1. Go to www.clemson.edu.

2. Click on Students.

3. Click the iROAR link.

4. Click the iROAR button.
5. Click on Current Faculty, Students and Staff. Log in using your Clemson username and password.

6. Click on Students.

7. Click Registration.

8. Click add/drop classes, plan ahead and view schedule.
9. This will take you to the iROAR homepage. Make sure you are ready to register by clicking prepare for registration. For more information about this screen, please see the training materials.

![iROAR homepage](image)

10. To add or drop a class, click register for classes. You can find classes by entering the subject information. You can add a number of classes and course numbers.

![Register for Classes](image)

11. You can also complete an advanced search for more options. Use this search tool to search for classes with open seats only. Click search.
12. To add a class from your search, click add class when the results populate.

13. You can also enter CRNs directly if you know them. Click on the Enter CRNs tab from the add class page. You can enter multiple CRNs.

14. You can also register from a plan you, or your advisor, have created. For more information on how to create a plan, see the related training materials. Click the Plans tab and add plan. You can also add each class individually from the plans. If your advisor has created a plan without adding specific sections, you will need to look those up using the Find Classes feature.

Please note, you are not registered for a class by clicking add. You have to click submit on your class summary to be registered.
15. Once you have added classes, they will pop up in your class summary. You will not be registered until you click Submit. The classes will be pending until you click submit.

16. Once you click submit, the status of the course will change to Registered. If you want to drop a course, select Drop from the action box, then click submit.

17. When you have clicked submit and registered for a class, your schedule will also show classes you are registered for with a green check mark.
18. If you are unable to register because of an error, you will receive a notification to let you know what error you are getting, for example, pre-requisite or co-requisite error.

![Image showing registration errors]

19. Your summary will also notify you of an error preventing registration. The action bar will automatically change to remove.

![Image showing error notification in summary]

20. To find the co-requisite course to register for both, you will first need to change the action bar to say web registered, then go to find classes to find the required co-requisite course. Add that to your summary and click submit.

21. Click on Schedule Option and Summary to double check you are registered for a class. This is also the screen you use to change a variable credit. Please see the training material about changing a variable credit for more information.

![Image showing schedule and summary options]
22. Any time you see a course title underlined, click on that to get more information about the course.

23. These will give information about course lab fees, a link to the bookstore, course information and any pre-requisites or co-requisites that may be needed.

24. To go back to the main registration page, use the crumb trail or click the home button.
25. To check active registrations and previous term registrations, click the View Registration Information link.

26. To select other terms, use the term drop-down menu.

27. Any time you see the email symbol, you can email your schedule to up to three recipients, and copy yourself.
27. Any time you see the print symbol, you can print your schedule.