SSAPREQ—Viewing Prerequisites and Test Score Restrictions for a Section:

Prerequisites are approved through the curriculum approval process and added to the Catalog in Banner. The prerequisites added in the Catalog will default to each section created using the SSASECT form. No changes may be made to these prerequisites in SSAPREQ. Proper curriculum approval must be given and the change applied in the Catalog (maintained by the Registrar’s Office).

To VIEW the prerequisites being applied to this section/CRN follow these steps.

1. Enter SSAPREQ in the Go To….box and press Enter.

2. Enter the term in the Term field. (If the term defaulted in the field and is the correct term, tab to CRN field.

3. Enter the Course Reference Number (CRN) for this course in the CRN field.

4. Perform a Next Block function to navigate to the Section Information section.

   Result: The Subject, Course Number, and Section Title will populate.

5. Click the Section Test Score and Prerequisite Restriction tab.

   NOTE: The information entered on the Catalog by the Registrar's Office will populate in the form.

6. Click the X in the top right-hand corner.