



Dear Students and Parents,

The Offices of Student Accounts, Student Financial Aid, Registration Services and Admissions at Clemson University have come together to inform you of important details related to enrollment. This letter will provide you with information on student fees, payment options, billing, financial aid, loans, enrollment, and important dates. Please read this carefully and retain for your future reference.

Cost of Attendance

We expect that information related to cost of attendance for 2008 - 2009, including tuition and fees, will be published online during the first week of July. Cost of attendance information is published at www.clemson.edu/finaid/coa.htm. Bills will be generated and available online shortly after publication. This date is subject to change.

Billing and Payment

Please be advised that Clemson does not mail paper bills. Bills are available online via TigerWeb. The bill for Fall Semester 2008 is expected to be available after **July 14, 2008**. Bills are typically due the Thursday before classes start. A postcard reminder will be sent to students when bills are available. The deadline for satisfying tuition and fees is **Thursday, August 14, 2008 at 4:30 pm EST** to avoid a late fee and potential schedule cancellation. Clemson provides you with different payment options:

- **Check Payment:** Make check(s) payable to Clemson University. Please include a printout of your student bill and write your student University ID number (CUID) on all checks. Checks can be delivered in person to G-08 Sikes Hall or mailed to: Clemson University Student Fees; G-08 Sikes Hall; Box 345307; Clemson, SC 29634-5307.
- **Credit Card Payment:** You may make credit card payments online using SISWeb. A non-refundable convenience fee of \$45 will be added to all credit card transactions.
- **Tuition Payment Plan:** Clemson is pleased to offer the optional Tuition Payment Plan (TPP), which allows for tuition payment in monthly installments. Applications and more information is available at www.clemson.edu/receivables/tpp.htm.

Please add optional fees prior to mailing your payment. When accessing your student bill online you may add additional fees such as meal plan (required for freshmen living in dorms), TAPS yearbook, and Tiger Stripe.

Accessing Online Billing (SISWeb)

SISWeb allows you to view your student bill, view financial aid status, select optional fees, pay by credit card, and/or enroll in the Tuition Payment Plan. Log on to SISWeb at <http://sisweb.clemson.edu>. You may access SISWeb using Student CUID and PIN (last four digits of the student's social security number) or Clemson user name and password. If you do not have computer access, please call Student Accounts for additional instructions.

Financial Aid, Scholarships and Student Loans

Award letters were provided to continuing students in electronic format this year. If you received an award letter from Student Financial Aid, you must accept, adjust or deny aid, loans and scholarships. For further instructions, go to www.clemson.edu/finaid.

If you are receiving financial aid, please be advised that students must confirm enrollment no later than **August 14, 2008** to avoid a late payment fee and potential cancellation. You may do this via SISWeb by accessing "My University Bill" and clicking the "I will attend" button. If this button is not visible on the billing screen, the system has acknowledged your enrollment through other activity. No further action is needed.

If you have been selected for verification or have been notified by Student Financial Aid that outstanding documentation is required, please submit the documents as requested. It is important to note that students cannot receive any aid until verification has been completed. To avoid delays, students and parents should respond promptly to inquiries and information requests from Student Financial Aid.

If you wish to apply for Federal PLUS loans or private educational loans, the recommended deadline for priority processing is **June 1, 2008**. Please be advised that loan processing can take up to four weeks if all documents are in order with Clemson and your lender. We understand that this deadline is prior to the



official publication of cost of attendance. For loan purposes, we recommend that you use an estimate based on last year's total cost of attendance as a guideline with an estimated increase. Once the final budget is published, additional funds can be requested as needed. Please note that you must apply for PLUS and private educational loans directly with your lender. For information on loan programs and application procedures, please go to <http://www.clemson.edu/finaid>.

Enrollment

If you do not plan to attend Clemson, please advise to drop all classes on TigerWeb as soon as possible to avoid the bill generation and enrollment process.

Connecting with Parents - Tiger Tips

The Offices of Student Accounts, Financial Aid, and Registration Services at Clemson offer Tiger Tips, a list-serve that will provide subscribers periodic e-mails regarding information related to student fees and billing, financial aid, and registration. Subscription to Tiger Tips is recommended for parents who would like to keep informed of important deadlines and policies. Tiger Tips will send you timely reminders on payment instruction and due dates, financial aid facts, and registration information. To subscribe, please send an e-mail to: listserv@clemson.edu. In the message of the body, please type "subscribe tigertips-L". You will receive an acknowledgement and subscription information by return e-mail.

Family Educational Rights and Privacy Act (FERPA)

FERPA is a Federal law that protects the privacy of student records and applies to all schools that receive funds through the Department of Education.

Customer Service

If you have questions, extensive information is available on the web. If you would like to speak to a staff member, please call during regular hours of operation (Monday through Friday from 8:00 am – 4:30 pm, except on official University holidays). We will be happy to assist you.

| Office | Description of Services | Contact |
|--|---|--|
| Student Accounts (Revenue & Receivables) | Bills and payment, payment plan, general student accounts | Website: www.clemson.edu/receivables Phone: 864/656-5592 Address: G-08 Sikes Hall, Box 345307; Clemson, SC 29634 |
| Student Financial Aid | Federal financial aid programs, University scholarships, South Carolina aid programs, student loans | Website: www.clemson.edu/finaid E-mail: finaid@clemson.edu Phone: 864/656-2280 Address: G01 Sikes Hall; Box 345123; Clemson, SC 29634 |
| Registrar | Enrollment, class schedules, drop/add, verification of enrollment for insurance purposes, graduation, transcripts | Website: www.registrar.clemson.edu E-mail: regserv@clemson.edu General Enrollment: 864/656-2305 Verification for Insurance: 864/656-2171 Transcripts: 864/656-2173 Graduation: 864/656-2174 Address: Box 345125; Clemson, SC 29634 |
| Admissions | Official test scores from appropriate testing agencies (i.e. Advanced Placement, International Baccalaureate) | Website: www.clemson.edu/admission Phone: 864/656-2287 Address: 105 Sikes Hall; Box 345124; Clemson, SC 29634 |

We look forward to your successful enrollment at Clemson.

Regards,

Offices of Student Accounts, Student Financial Aid, Registration Services and Admissions at Clemson University